

# OrthoSouth

## Job Posting for: Physician Assistant

<b>Date of Posting:</b>	11/03/2021	<b>Status:</b>	
<b>Division:</b>	Tabor Orthopedics	<b>Number of Openings:</b>	1
<b>Department:</b>	Clinical Staff	<b>Reports To:</b>	Operations Director
<b>Location:</b>	Bartlett, East Memphis & Germantown	<b>Employment Category:</b>	
<b>Hours:</b>	Mon-Fri 7:00am – 4:00pm	<b>Direct Reports:</b>	None

**Position Description:** The Physician Assistant provides health care services to patients under the direction and supervision of the supervising physician. Candidates will work independently with a supervising physician per state guidelines. Candidates will work in an outpatient orthopedic clinic setting and in the operating room assisting with orthopedic surgical procedures. The physician assistant's duties include a variety of other tasks, including communication with patients via phone, rounding at community hospitals, and may include assisting physicians while on ER call.

### Qualifications and Education Requirements:

- Graduate of an accredited Physician Assistant program with an active state license and the ability to work in TN.
- Valid CPR Certification.
- Relevant experience in urgent care, primary care, or family practice.
- Excellent customer service and interpersonal skills; this is a patient facing position.
- Ability to multi-task, self-motivated, and able to work independently.

### Responsibilities:

- Competently and accurately obtain, review and record patient information including patient history and medications
- Take and record vital signs as needed.
- Performs physical examination of patients.
- Establishes appropriate diagnoses for a patient's illness or injury.
- Instructs and educates patients regarding health status, medications, and treatments.
- Collaborates with physicians, staff, specialists, and other healthcare providers to ensure proper treatment of patients.
- Compliance with regulatory organizations and guidelines.
- Proper documentation and charting skills.
- Quickly and efficiently responds to onsite medical assistant and patient inquires and requests.
- Collaborates with and provides consultation to onsite medical assistant.
- Coordinates scheduling for outside referrals and diagnostics tests as appropriate.
- Administers first aid procedures in the event of an emergency.
- Other tasks as assigned.

**Qualified applicants should send their resume and contact information to:**

Elizabeth Troutman via email at [etroutman@orthosouth.org](mailto:etroutman@orthosouth.org)